

## **DOCTORATE COMPLETION PROCEDURE**

**THE STEPS TO BE TAKEN IN ORDER TO COMPLETE THE DOCTORAL STUDIES ARE  
AS FOLLOWS:**

- a) Obtaining the agreement of the doctoral supervisor by the doctoral student to submit the doctoral thesis to the doctoral school secretariat;
- b) Submission by the doctoral student of the doctoral thesis in electronic format to the doctoral school secretariat, together with the summary of the doctoral thesis, the declaration on his/her own responsibility regarding the originality of the doctoral thesis and the note regarding the fulfillment of the minimum standards required for the award of the doctoral degree in the field in which the doctoral thesis is developed;
- c) Carrying out the similarity analysis using one of the programs recognized by the National Commission for the Attestation of University Titles, Diplomas and Certificates including the AI component;
- d) Interpretation of the result of the similarity analysis;
- e) Presentation of the doctoral thesis to the academic integrity and guidance committee, established at the doctoral school level, according to the own regulations of the institution organizing doctoral studies - the University of Bucharest;
- f) Posting the doctoral thesis on the national platform managed by the Executive Unit for Financing Higher Education, Research, Development and Innovation, in accordance with the legal provisions in force in the field of copyright;
- g) Conducting the public defense of the doctoral thesis.

(2) The doctoral thesis, together with the note regarding the fulfillment of the minimum standards required for the award of the doctoral degree, must be submitted to the doctoral school secretariat, for public defense, within a maximum period of 4 years from the date of commencement of the doctoral studies or, as the case may be, at the end of the interruption/extension or reduction periods provided for by the UB Regulation.

(3) The public defense of the doctoral thesis shall take place within a maximum period of one year from the moment of its official submission.

(4) If the public defense does not take place within the period provided for in paragraph (3), the doctoral school shall initiate the expulsion procedure.

(5) In the case of doctoral studies carried out under co-supervision/co-direction, the requirements provided for in the co-supervision/co-direction contract shall be complied with, and the forms shall also mention the name of the second doctoral supervisor.

## VERIFICATION STAGE FOR ISSUING THE SIMILARITY REPORT

The doctoral student submits, upon request (Annex 1), in principle, 30 days before the final submission deadline, the doctoral thesis in electronic format to the doctoral school secretariat, together with the summary of the doctoral thesis, the list of publications and the declaration on his/her own responsibility regarding the originality of the doctoral thesis (Annex 2).

The Doctoral Service generates the similarity report for the doctoral thesis, by using a program recognized by the National Commission for the Attestation of University Titles, Diplomas and Certificates including the AI component.

The doctoral school has the option of applying part. B of paragraph (9) of the Procedure on the preventive electronic control of doctoral theses, according to which: "if a teaching staff enters the doctoral thesis into the Turnitin program for a preliminary check, he must also issue the final report before the defense of the doctoral thesis before the academic guidance and integrity committee. In this case, the doctoral thesis in electronic format will no longer be checked centrally at the UB level. The final similarity report generated by the Turnitin program will be sent by e-mail by the doctoral supervisor or by the authorized person who checked the doctoral thesis, accompanied by a declaration (Annex 1 of the Procedure on the preventive electronic control of doctoral theses), to the director of the doctoral school/dean of the faculty, the Doctoral Service and the doctoral school secretariat".

The similarity report is sent by Doctoral Service, within one working day, to the institutional email addresses of the director of the doctoral school, the doctoral supervisor, the doctoral student and the doctoral school secretary. The doctoral supervisor is obliged to send the report to the members of the academic guidance and integrity committee for analysis.

The doctoral supervisor, members of the academic guidance and integrity committee and the designated person complete the resolution on the similarity report (Annex 4).

If the analysis of the similarity report confirms the existence of the constitutive elements of plagiarism, defined according to legal provisions, in consultation with the doctoral supervisor, the director of the doctoral school or, as the case may be, the dean organizes his own analysis in the next meeting of the doctoral school council. The director of the doctoral school or, as the case may be, the dean of the faculty informs the doctoral school secretariat and the Doctoral Service regarding the result of the doctoral school council's analysis (including the deadline for rewriting the doctoral thesis, if applicable).

In the event that the similarity report indicates the need to make changes to the doctoral thesis, the doctoral student and the doctoral supervisor are officially notified by the doctoral school. After the elements reported have been remedied, the steps leading to a new similarity report are resumed; or, for limited corrections (writing, spelling, etc.), to completing the list of changes (Annex 5).

If the analysis of the similarity report does not confirm the existence of the constituent elements of plagiarism, defined according to legal provisions, or no changes are necessary at the thesis level, the director of the doctoral school or, as the case may be, the dean of the faculty notifies the doctoral student, the doctoral supervisor and the doctoral school secretariat regarding the fulfillment of the requirements for organizing the pre-defense, which is public.

## PRE-DEFENSE STAGE BEFORE THE GUIDANCE AND ACADEMIC INTEGRITY COMMITTEE

The doctoral thesis is presented in the public defense session before the doctoral supervisor and the academic integrity and guidance committee, established at the doctoral school level according to the UB Regulations. The defense may take place in a hybrid format with the physical presence of the doctoral student and the doctoral supervisor. The date of the defense is specified in the defense application (Annex 6), completed by the doctoral student, approved by the doctoral supervisor and registered at the doctoral school.

In well-justified situations with the approval of the director of the University Doctoral Studies Council, at the request of the doctoral student and with the approval of the doctoral supervisor, the defense may take place in a completely online format.

The process of verification and evaluation of the doctoral thesis from the date of submission to the secretariat until the official submission cannot exceed 30 days and may be extended by a maximum of 30 days, in duly justified situations with the approval of the director of the Council for Doctoral Studies.

After the pre-defense is completed, the guidance and academic integrity committee completes the agreement for the official submission of the doctoral thesis and the organization of the public defense (Annex 7), and the doctoral supervisor draws up the acceptance report (Annex 7bis).

If the observations and recommendations of the Academic Guidance and Integrity Committee involve substantial changes to the thesis, then the resolution is necessarily NON-APPROVAL, and the doctoral supervisor, together with the Academic Guidance and Integrity Committee, sets a maximum period of 6 (six) months for the re-writing of the thesis.

In the situation provided above, the procedure resumes from the doctoral thesis submission phase based on the request (Annex 1).

If there are initially votes in favor of non-approval, from one or more members of the Academic Guidance and Integrity Committee, these must be argued in writing and accompanied by possible remedial solutions. After the remediation, if the recommendation of the Academic Guidance and Integrity Committee and the results of the analysis of the similarity report lead to the resolution

of APPROVAL, the doctoral supervisor decides on the official submission of the thesis and the organization of the public defense.

If at the second defense before the Academic Guidance and Integrity Committee the thoroughly motivated resolution is of NO APPROVAL, the doctoral supervisor and the Academic Guidance and Integrity Committee propose the expulsion of the doctoral student. The expulsion proposal will be sent to the Council of University Doctoral Studies for approval and issuance of the expulsion order.

In order to publish the doctoral thesis in preview on the national electronic platform managed by the Executive Unit for Financing Higher Education, Research, Development and Innovation, for public consultation, the doctoral student submits to the doctoral school secretariat the following documents:

- a) the official submission request which also contains the estimated date of the public defense (Annex 8);
- b) the doctoral thesis, in printed format (1 copy) and in electronic format, if applicable (after introducing the changes recommended by the academic guidance and integrity committee);
- c) the summary of the doctoral thesis;
- d) the affidavit regarding the originality of the doctoral thesis (Annex 2);
- e) the doctoral student's CV and scientific memorandum;
- f) declaration of acknowledgement that the doctoral thesis and its annexes will be published in preview on the national public consultation platform, for 90 days, according to the legal provisions in force, before the public defense (Annex 9).

The doctoral thesis, its annexes and the declaration (Annex 9) of the doctoral student that he/she has taken note of the fact that the doctoral thesis will be published in preview on the national public consultation platform, for 90 days, before the public defense, will be sent to Doctoral Service in order to be uploaded on the national platform. These will be available for public consultation for 90 calendar days on the national platform managed by the Executive Unit for Financing Higher Education, Research, Development and Innovation, in accordance with the legal provisions in force in the field of copyright.

During the 90 days, any authenticated natural or legal person may make observations regarding the existence of deviations from the standards of ethics and deontology, including from the perspective of the existence of elements of plagiarism. The observations will be sent online to the

e-mail address provided by Council for Doctoral University Studies, namely [director@csud.unibuc.ro](mailto:director@csud.unibuc.ro).

The validation/invalidation report will be sent to the Council for Doctoral Studies, accompanied by the doctoral thesis, in electronic format, for the issuance of the similarity report following the public consultation period and the issuance of the decision of the Council for Doctoral Studies on validation/invalidation.

If the Council for Doctoral Studies invalidates the initiation of the procedure for the public defense of the doctoral thesis, the doctoral school will receive recommendations regarding the rewriting of the doctoral thesis and the elimination of situations that do not comply with scientific, ethical and deontological standards, and the doctoral student is obliged to remedy the content of the thesis within 3 (three) months from the communication of the decision to invalidate the defense, with the resumption of the procedure, respectively with the submission of the doctoral thesis on request.

## PUBLIC DEFENSE STAGE OF THE DOCTORAL THESIS

If the decision of the University Doctoral Studies Council (Annex 12) is to validate the doctoral thesis, the public defense procedure is initiated by establishing the doctoral committee. This is proposed by the doctoral supervisor, is endorsed by the doctoral school council and approved by the Council for Doctoral University Studies.

The doctoral committee is composed of the president, the doctoral supervisor and at least 3 (three) official referees, of which at least two specialists carry out their activity outside the University of Bucharest. The persons proposed to be members of the committee must be renowned specialists, with concerns and contributions relevant to the issues of the doctoral thesis and must meet the internal standards of the University of Bucharest and the doctoral schools. Among those proposed as referees, apart from those who are part of the "Universitaria" consortium, only one may be, by exception and in well-justified cases, affiliated with an institution other than advanced research universities abroad or in the country, institutes of the Romanian Academy, National Research and Development Institutes and other prestigious research institutions abroad. Members of the academic guidance and integrity committee cannot be nominated as members of the public defense committee of the doctoral thesis.

The president of the doctoral committee is the director of the doctoral school, the dean of the faculty in which the doctoral school operates or their delegate, having the teaching position of at least associate professor or scientific researcher level II.

The referees are specialists in the field in which the doctoral thesis was developed, have the title of doctor and have the teaching position of at least associate professor or scientific researcher level II or have obtained the qualification and have the quality of doctoral supervisor, in the country or abroad.

In the case of a doctorate in co-supervision/co-direction and depending on the clauses of the respective agreement, the doctoral committee is made up of specialists from both institutions and is chaired by a representative of the institution hosting the public defense of the doctoral thesis.

The doctoral committee may be completed with 1-2 specialists from a third higher education institution.

In the event that the president or one of the members of the doctoral committee becomes unavailable, he or she may be replaced at the proposal of the doctoral supervisor, with the opinion of the doctoral school council and with the approval of the University Doctoral Studies Council.

The doctoral school sends the committee proposal to the Doctoral Service (Annex 13 with 4 formats), to be approved by the Council for University Doctoral Studies.

The referees are required to submit/send the analysis reports to the doctoral school secretariat, within 30 days from the date of receipt of the doctoral thesis, accompanied by the CVs or links where they can be viewed (with a minimum of personal data: name, surname, institutional e-mail address, updated, dated and signed) and payment documents, including the taxpayer's declaration (Annex 16).

If at least one official referee considers that the thesis does not meet the quality standards, it will have to be redone.

The doctoral supervisor informs the doctoral student that the thesis must be redone and sets the deadline for the redone, which must not exceed 6 (six) months. The redone doctoral thesis will be subject to a new verification in order to issue an updated similarity report. The redone doctoral thesis is submitted by the doctoral student to the doctoral school secretariat with the written consent of the doctoral supervisor. The official referees electronically receive the rewritten thesis indicating the changes made and send to the doctoral school either confirmation of the initial papers or their updated form.

If, during the stages preceding the public defense of the doctoral thesis, minor material errors (writing, spelling, etc.) are found in the content of the thesis or there are minor recommendations from the members of the doctoral committee, the doctoral student has the possibility of correcting them without the need to re-defend the thesis in the academic guidance and integrity committee and public consultation by making the thesis transparent on the national platform Executive Unit for Financing Higher Education, Research, Development and Innovation.

Before the public defense, at the request of the doctoral student (Annex 17) and with the approval of the doctoral supervisor, the University of Bucharest is obliged to verify the final version of the doctoral thesis by means of a computer program for detecting similarities including the AI component and to issue a new similarity report.

The public defense of the doctoral thesis can be organized only if all the reports prepared by the referees contain the recommendation/proposal for granting the doctoral degree in the field in which the doctoral student was enrolled. These are submitted to the secretariat of the doctoral school at least 25 days before the public defense. in physical or electronic format.

The request for setting the date for the public defense of the doctoral thesis is formulated by the doctoral student, approved by the doctoral supervisor and by the president of the doctoral committee. The Doctoral School Secretariat hands the doctoral student the standard application for setting the public defense date (Annex 18), after fulfilling all the requirements provided for by the regulations in force.

The application is registered with the doctoral school secretariat at least 25 calendar days before the proposed date for the public defense. The proposed date for the defense cannot be earlier than the previously estimated date for the public defense.

The doctoral school ensures access to the content of the doctoral thesis at the specialized library: a copy of the doctoral thesis is handed over based on a report to the faculty library (Annex 19), at least 20 days before the established date.

The date, time and place of the doctoral thesis defense are posted at the doctoral school headquarters at least 20 calendar days before the date proposed in the defense request; also at that time, the announcement of the public defense in word format (Annex 20), the summary of the doctoral thesis in pdf format, the scientific memorandum in pdf format, the CV of the doctoral student (the doctoral student decides whether the CV will also contain confidential personal data in addition to the name, surname and an e-mail address) and the CVs of all members of the doctoral committee (with a minimum of personal data: name, surname, dated institutional e-mail address) or links where they can be viewed, will be sent electronically to the Doctoral Service for posting on the University's website. If the doctoral thesis is written in an internationally spoken language, the summary of the doctoral thesis is also prepared and disseminated in Romanian.

The public defense of the doctoral thesis may take place in the presence of at least 4 of the 5 members of the doctoral committee, with the mandatory physical participation of the president of the doctoral committee, the doctoral supervisor(s) (in the case of co-supervision/co-direction) and the doctoral student. The other members of the committee may also participate online, in which case the participation vote (Annex 23) will be completed, with the obligation to register the public defense by the doctoral school. If one of the three referees cannot participate in the defense (physically or online), for well-founded reasons, they must send the written vote to the president of the committee before the public defense takes place (Annex 22). In case of force majeure, for the doctoral thesis developed in co-supervision/co-direction, with the approval of the Council for University Doctoral Studies, the doctoral supervisor from the partner institution may participate online and will complete the participation vote (Annex 24).

The public defense must include a question session from the members of the doctoral committee and the public, which will be recorded in the minutes.

If the doctoral thesis is written in an internationally spoken language, the public defense may be held in that language.

Based on the public defense of the doctoral thesis, the referees' reports, the statement regarding the originality of the work and the analysis regarding the degree of similarities, the doctoral committee evaluates and deliberates on the award of the doctoral degree, in compliance with the minimum standards developed by the National Commission for the Attestation of University Titles, Diplomas and Certificates for the award of the doctoral degree. The doctoral committee also deliberates on the grade to be assigned to the doctoral thesis and draws up the minutes (Annex 21) of the defense meeting, signed by the chairman of the committee and all the members of the doctoral committee present. The grades that can be assigned are: "Excellent", "Very good", "Good", "Satisfactory" or "Unsatisfactory", in compliance with the criteria for awarding the grades assigned to doctoral theses established by the doctoral school council.

If the doctoral committee has decided to award the grade "Excellent", "Very good", "Good" or "Satisfactory", the chairman of the committee communicates to the audience the decision to award the doctoral student a doctoral degree.

At the public defense, the doctoral student completes the declaration regarding the options for publishing the doctoral thesis (Annex 25). If the doctoral student does not opt for the separate publication of the thesis or some chapters thereof, the digital form of the thesis remains public

and can be freely accessed on the national platform managed by Executive Unit for Financing Higher Education, Research, Development and Innovation, including after the issuance of the decision to award the doctoral degree. The doctoral thesis will be assigned a copyright protection license.

If the doctoral student opts for the separate publication of the doctoral thesis or some chapters thereof, he/she benefits from a grace period of maximum 24 months from the date of issuance of the Decision to award the doctoral degree, to carry out this publication (with the assignment of a license), during which the doctoral thesis, in digital format, becomes inaccessible to the public. After the expiration of the grace period, if no notification regarding the separate publication of the thesis has been uploaded to the platform managed by Executive Unit for Financing Higher Education, Research, Development and Innovation, the document in digital format automatically becomes accessible, with the assignment of a copyright protection license.

After publishing the thesis or some chapters thereof, the author is obliged to notify the University of Bucharest, at the email address [birou@doctorat.unibuc.ro](mailto:birou@doctorat.unibuc.ro), of this fact and to send the bibliographic reference and a link to the publication, which will then be made public on the national platform managed by the Executive Unit for Financing Higher Education, Research, Development and Innovation.

In case of failure to meet the minimum standards required for the award of the doctoral degree and/or obtaining the qualification "Unsatisfactory", the doctoral committee will specify the elements to be redone or completed in the doctoral thesis and the related period granted to the doctoral student, of a maximum of 6 (six) months, and will request a new public defense of the thesis. The second public defense of the thesis takes place before the same doctoral committee. If the minimum standards are not met even at the second public defense and the minimum grade of "Satisfactory" is not obtained, the doctoral degree will not be awarded, and the doctoral student will be expelled.

## CONTENTS OF THE DOCTORAL FILE FOR THE NATIONAL ELECTRONIC PLATFORM

The doctoral file uploaded to the national electronic platform contains the following documents:

- a) scanned copy of the doctoral student's identity document;
- b) scanned copy of the doctoral student's birth certificate;
- c) scanned copy of the marriage certificate and other documents attesting to the change of name, if applicable;
- d) the doctoral student's CV;
- e) the decision of admission to the doctoral study program;
- f) the doctoral study contract and the additional documents amending the clauses of the study contract;
- g) the decision of appointment of the academic integrity and guidance committee;
- h) a request signed by the doctoral student, registered at the doctoral school, regarding the initiation of the thesis evaluation procedures by the academic integrity and guidance committee, endorsed by the doctoral supervisor, with a view to the defense;
- i) scanned copy of the declaration signed by the doctoral student and the doctoral supervisor regarding the assumption of responsibility for ensuring the originality of the content of the doctoral thesis, as well as compliance with quality standards and professional ethics;
- j) reports on the degree of similarities, which will include both the resolution of the doctoral supervisor, the academic guidance and integrity committee, and the person/persons designated by the doctoral school;
- k) the acceptance report of the doctoral supervisor and the agreement of the members of the academic guidance and integrity committee concluded following the defense of the doctoral thesis;
- l) the report drawn up by the doctoral school in order to validate the initiation of the procedure for the public defense of the doctoral thesis, after the end of the 90-day period of public consultation of the doctoral thesis, accompanied by documents attesting to the course of the study program;

- m) the Doctoral Studies Council decision validating the initiation of the public defense procedure of the doctoral thesis;
- n) the request for setting the date of the public defense of the doctoral thesis, formulated by the doctoral student, endorsed by the doctoral supervisor and the president of the defense committee, registered with the doctoral school secretariat at least 25 calendar days before the proposed date for defense. The proposed date for defense cannot be earlier than the previously estimated date for the public defense;
- o) the announcement for the public defense, drawn up at least 20 calendar days before the proposed date for defense. The announcement will necessarily include information about the location, date and time of the defense, the doctoral student, the doctoral supervisor(s), as well as about the place where the full text of the thesis can be consulted in printed format;
- p) the decision to appoint the doctoral committee;
- q) the reports of the official referees, members of the doctoral committee, signed by them, in the form of scanned copies or electronically signed documents, submitted at least 25 days before the thesis defense;
- r) the doctoral supervisor's report, submitted at least 25 days before the thesis defense;
- s) the minutes of the public defense of the doctoral thesis and the annex with questions and answers, which contains the proposal to award the doctoral title, signed by all members of the doctoral committee, in the form of a scanned copy or an electronically signed document;
- §) the doctoral thesis and its annexes, in electronic format (PDF format, excluding scans);
- t) the list of publications resulting from scientific research from the doctoral study program, published or accepted for publication, if applicable, and scanned copies of the respective publications;
- †) the doctoral student's declaration regarding his/her options regarding the publication of the doctoral thesis on the national electronic platform, in accordance with the provisions of art. 71 para. (13) and (14) of the Higher Education Law no. 199/2023, as subsequently amended and supplemented;
- u) the address of the University of Bucharest, prepared by the Doctoral Service, through which the doctoral file and thesis are transmitted to the National Commission for the Attestation of University Titles, Diplomas and Certificates.

## STAGE OF SUBMITTING THE DOCTORAL FILE TO NATIONAL COMMISSION FOR THE ATTESTATION OF UNIVERSITY TITLES, DIPLOMAS AND CERTIFICATES

The National Commission for the Attestation of University Titles, Diplomas and Certificates issues, within 90 days of receiving the doctoral file, a positive opinion regarding the compliance with the administrative procedure carried out at the University of Bucharest level and the compliance with the minimum criteria for granting the doctoral degree. Within 15 working days of transmission, the Technical Secretariat of the National Commission for the Attestation of University Titles, Diplomas and Certificates verifies the composition of the file and is obliged to report any registration errors or missing documents. The University of Bucharest completes the file within 5 days of notification.

If the National Commission for the Attestation of University Titles, Diplomas and Certificates decides that the administrative procedure carried out at the University of Bucharest level did not comply with the provisions of the Framework Regulation for Doctoral Studies, the doctoral file is sent back to University of Bucharest to be re-analyzed and completed. Doctoral Service shall transmit to the doctoral school, the doctoral supervisor and the doctoral student the information sent by the National Commission for the Attestation of University Titles, Diplomas and Certificates. The doctoral school council shall carry out, in its next meeting, to which the doctoral supervisor is invited, but no later than 15 days from the date of the communication to the National Commission for the Attestation of University Titles, Diplomas and Certificates, an internal analysis of the situation, establish a plan of measures and transmit to the Director of Cons a point of view regarding the non-compliance with the administrative procedure. The doctoral school council may decide, with the approval of the doctoral supervisor, to re-create the doctoral file and re-submit it to the National Commission for the Attestation of University Titles, Diplomas and Certificates.

The doctoral file may be re-submitted to the National Commission for the Attestation of University Titles, Diplomas and Certificates for a new analysis only after the procedures provided for in art. 4 –8 have been resumed. These will be resumed within a maximum of 6 months from the rejection of the administrative procedure by the National Commission for the Attestation of University Titles, Diplomas and Certificates.

In the event that, after analyzing the retransmitted doctoral file, the National Commission for the Attestation of University Titles, Diplomas and Certificates finds that the administrative procedure carried out at the University of Bucharest level was still not respected and/or the minimum criteria for granting the doctoral diploma were not respected, the public defense provided for in art. 4 of the Order of the Minister of Education and Research no. 3.741/2025 can no longer be resumed at the University of Bucharest level.

The decision of the National Commission for the Attestation of University Titles, Diplomas and Certificates by which it is found for the second time that the administrative procedure resumed at the University of Bucharest level was not respected and/or the minimum criteria for granting the doctoral diploma were not respected may be contested within 15 days from the receipt of the communication.

If the decision of the National Commission for the Attestation of University Titles, Diplomas and Certificates establishes that the administrative procedure has not been complied with, the appeal may be filed only by University of Bucharest. If the decision of the National Commission for the Attestation of University Titles, Diplomas and Certificates establishes that the minimum criteria for the award of the doctoral diploma have not been complied with, the appeal may be filed by both University of Bucharest and the doctoral student. The appeals registered with University of Bucharest shall be uploaded by University of Bucharest to the national electronic platform within 5 days of registration. The national electronic platform shall notify IOSUD and the Technical Secretariat of the National Commission for the Attestation of University Titles, Diplomas and Certificates of the issuance of the decision of the National Commission for the Attestation of University Titles, Diplomas and Certificates. The decision of the National Commission for the Attestation of University Titles, Diplomas and Certificates shall be accompanied by the summary report of the analysis of the appeal. If the appeal is accepted, the decision of the National Commission for the Attestation of University Titles, Diplomas and Certificates contains the approval, based on which University of Bucharest issues, within 30 days of notification, the decision to award the doctoral diploma and issues the doctoral diploma. If the appeal is rejected, the decision of the National Commission for the Attestation of University Titles, Diplomas and Certificates is accompanied by the summary report of the analysis of the appeal, the procedure can no longer be resumed at the University of Bucharest level. Within 30 calendar days of

receiving the approval, the University of Bucharest issues the decision to award the doctoral diploma signed by the rector, draws up and issues the doctoral diploma.

The University of Bucharest is obliged to complete, in the electronic platform managed by Executive Unit for Financing Higher Education, Research, Development and Innovation, the date and number of the Decision to award the doctoral diploma, within 3 days from the date of its issuance.

Within a maximum period of 180 days from the issuance of the decision to award the doctoral degree, the University of Bucharest shall send to the National Library of Romania a printed copy of the doctoral thesis and its annexes, in accordance with Law no. 111/1995 on the Legal Deposit of Documents, republished. The copy is intended for the Intangible Fund. UB shall also send a digital copy thereof, on electronic support, intended for consultation upon request, at the headquarters of the National Library of Romania, by any interested person, in compliance with the legal regulations in force.