

University of Bucharest
Interdisciplinary School of Doctoral Studies
Admission regulations for doctoral studies at ISDS

This document is based on the Methodology of organizing and conducting the 2025 admission contest for doctoral studies approved by the Senate of the University of Bucharest, in 22.01.2025.

1. The doctoral admission colloquium is held, in the presence of the admission commission. The admission colloquium is conducted according to the calendar displayed on the Doctoral School website (<https://isds.unibuc.ro>). If the doctoral supervisor do not participate, he/she sends a written opinion regarding the candidate he will coordinate upon his/ her admission.
2. The admission commission is made up of members of the doctoral school and approved by the Council of Doctoral Studies of the University of Bucharest. The potential doctoral supervisor of a candidate will not award grades to him/her; but only give his agreement/ disagreement regarding the possible coordination of the candidate. If a candidate applies for a position with one of the members of the admission commission, the supervisor will not give grades to that candidate. Before submitting their files, we recommend the candidates to consult with the potential supervisor regarding their application.
3. The admission contest has two parts: 1). an evaluation of the candidate's admission file and research project and 2). an oral presentation on the proposed topic followed by a question and answers session regarding the project, the candidates' scientific activity up to that moment and any other aspects relevant to the evaluation. The presentation is performed using a digital file (e.g. Power Point type) and it is recommended to include topics related to the proposed doctoral research theme, the justification of its importance, the proposed objectives, the stages of the research to be carried out, and methodology. The electronic form of the presentation should be sent by email (isds@unibuc.ro) at least 24 hours before the colloquium.
4. The evaluation and selection of the candidates enrolled in the admission contest for doctoral studies will be carried out according to the following criteria:

- a) The quality of the presentation and proposed research theme (scientific context and research motivation, definition of research objectives, research methodology, expected results, degree of innovation, and degree of interdisciplinarity) (50%);
- b) The ability to achieve the proposed objectives (30%);
- c) The candidate's academic and scientific results (school situation, scientific articles, extra-curricular activities, etc.) (20%).

5. Following the admission contest, each member of the commission will give each candidate a grade (an integer number from 1 to 10) for each evaluation criterion. The average awarded by each member of the commission is obtained as a weighted average of the grades awarded for each evaluation criteria. The final grade is the arithmetic average, calculated with two decimals, of the averages resulting from the grades given by each member of the admission committee. The minimum grade for admission to doctoral studies is 7 (seven).

6. In case of the same grade, the following additional criteria will be used, in order to rank the candidates:

- a. Number of previous publications.
- b. Number of completed study programs.
- c. The grade obtained for the dissertation paper. In the case of graduates who have only a bachelor's degree in long-term higher education (pursuant to Law 84/1995) of the period prior to the application of the three Bologna cycles, the grading criteria is the grade at the bachelor exam
- d. The number of foreign languages known and demonstrated by recognized certificates.

7. The admission colloquium will be held in English. The presentation in another language with international circulation it is possible only with the previous approval of the Board of the Doctoral School.

8. The results of the admission colloquium are validated by the Board of the Doctoral School and the University Council for Doctoral Studies and approved by the Central Admission Commission of the University of Bucharest.

9. The allocation of study places is done in compliance with the Methodology of organizing and conducting the 2025 admission contest for doctoral studies at the University of Bucharest.

10. The content of the colloquium file is the following:

- 10.1. Application form / registration form (original)
- 10.2. A simple copy of a valid ID
- 10.3. Birth certificate or birth certificate in authorized translation if the certificate is in a foreign language

- 10.4. A copy of marriage certificate or other document in case of name change in authorized translation if the certificate is in a foreign language
- 10.5. The baccalaureate diploma or equivalent, in authorized translation and certified by a Romanian Embassy if the document is in a foreign language
- 10.6. The higher education bachelor diploma and diploma supplement, in authorized translation and certified by a Romanian Embassy if the document is in a foreign language
- 10.7. Master's degree diploma and diploma supplement, in authorized translation and certified by a Romanian Embassy if the document is in a foreign language
- 10.8. A memorandum of scientific activity
- 10.9. A list of titles of published scientific papers (if applicable)
- 10.10. A research proposal in an internationally circulated language, in line with the field of the doctoral supervisor, justifying its importance
- 10.11. A comprehensive bibliographic list of the proposed topic on which the colloquium may be held
- 10.12. An English language proficiency certificate in authorized translation if the certificate is in a foreign language
- 10.13. A CV of the candidate
- 10.14. The receipt for the registration fee
- 10.15. 3 Photos of ¾ centimeters
- 10.16. An affidavit in regard to the correctness of the online submitted documents
- 10.27. In addition, for persons applying for exemption from the registration fee for the admission exam, one of the following documents will be presented:
- a simple copy of the parents' death certificates (in the case of the orphans of both parents - certification of compliance with the original can be done by the secretariat of the doctoral school;
 - a certificate from the General Directorate for Social Assistance and Child Protection regarding candidates coming from children's homes or family placements);
 - a certificate to demonstrate that he/she is part of the teaching staff or auxiliary teaching staff of the University;
 - a certificate demonstrating that one of the parents is a teacher or a retired teacher.
- 10.28. For non-EU candidates only:
- Previous agreement from a supervisor inside the school to participate to the admission colloquium
 - Letter of acceptance for Non-EU students

- A copy of the passport having the specific visa for studies in Romania for Non-EU students
- Medical certificate, in authorized translation if the certificate is in a foreign language

Citizens of the Member States of the European Union, of the states belonging to the European Economic Area and of the Swiss Confederation, as well as of the Romanian ethnic groups, regardless of their citizenship, are subject to the same conditions as Romanian citizens, including tuition fees.

11. The admission file can be submitted online following the steps described on the website, in the Admission Section. In this case, the candidate will also submit an affidavit in regard to the correctness of the online submitted documents.

12. The deadline to submit all the original study documents of the admission file of a candidate accepted on a study place subsidized by the state is maximum 3 days after the results are published. If the original diploma of the admitted candidate is not submitted in time, then the subsidized study place will be redistributed. Candidates who withdraw their admission files before the final result of contest are published are considered eliminated from the admission session.

13. Candidates declared “admitted” are enrolled in doctoral studies starting with the first day of the 2025-2026 academic year, through a disposition of the Rector of the University of Bucharest.

These regulations were approved by the Interdisciplinary School of Doctoral Studies - ISDS-UB on 30.01.2025.