

Faculty of _____

Study year_____

Doctoral School of _____

Type: Frequency : Bugdet scholarship/ Budget/Tax-paying

Field of study _____

ANNUAL REGISTRATION FORM1.Name and Surname _____ son (daughter) of _____
(from birth certificate)

and of _____.

2.Last name and first name from the identity card _____

3.Identity card series no. issued by _____on . . valid until

--	--	--	--	--	--	--	--	--	--	--	--

CNP 4.Citizenship _____, ethnicity _____, marital statul: married/ unmarried.

5. Social status:

Orphan (by one or both parents)	
From orphanages	
From single-parent family	
With disabilities	

6.Date of birth: . . , place of birth _____.

7.Current address: Country _____ City _____

County/sector _____, Street _____ No. _____, Building _____, Apartment. _____ Postal Code _____,

8.Telephone / , Mobile Telephone ,

e-mail _____.

9.Workplace _____

Function _____ City _____

Street _____, No. _____, County/sector _____, Telephone _____

10.PhD Supervisor _____

*In order to benefit from health insurance without payment of the contribution and from granting facilities for internal railway and metro transport according to the legal provisions in force, the PhD student agrees with the data processing of personal data demonstrating the status of enrolled PhD student.**I have read the information on the protection of personal data (appendix to this registration form).**I agree with the entire content and have personally completed the data in this registration form.*

Date _____

Signature _____

INFORMATION ON THE CONFIDENTIALITY OF PERSONAL DATA (2023)

According to EU Regulation 679/2016 on the protection of individuals with regard to personal data processing, the University of Bucharest is a data controller.

1. Why do we collect information about you?

The University collects and processes personal data (given name(s), surname, personal identification number, ID series and number, domicile (residence) address, education history, personal e-mail address, etc.) for the following purposes:

- registration of candidates through documents' submission either at the faculty offices or electronically;
- verification of data in the submitted files;
- accessing the candidate's data in the Integrated Computerized System of Education in Romania (SIIR);
- organization of entrance exams assessing the candidates' knowledge and skills; exams held online will be recorded in their entirety for evidence purposes;

In order to register yourself in view of sitting an admission test held by the University, you are obliged to provide such personal data; refusal to do so means failure to meet the legal requirements for appearing at and taking an admission test.

Following the entrance exams, the candidates' data can be used for statistical and analytical purposes necessary for promoting the educational offer of the University of Bucharest, for improving the admission process and for developing new functionalities of the Admissions platform.

2. The legal basis of the processing of personal data

The information is legally processed in compliance with:

- The National Education Law (i.e. Law no. 1 / 2011), as last amended;
- National Education Minister's Order no. 3102 / 2022;
- Romanian Government's Decision no. 681 / 2011, as last amended;
- Romanian Government's Decision no. 134 / 2016;
- EU Regulation no. 679/2016 – GDPR;

For the purposes of EU Regulation no. 679/2016, each processing of personal data processing should meet one of the following conditions:

- the data subject has given consent, Article 6(1)a: accessing the SIIR;
- at the request of the data subject, it is necessary to take the following steps before concluding a contract, Article 6(1)b: registration of candidates, verification of files, taking entrance exams physically at the institution's address or online, recording of online competitions,
- compliance with legal obligations, Article 6(1)c: meeting the legal requirements for registration procedures/sitting competitions and data transmission to authorities;
- public interest, Article 6(1)e: publication of results, statistics and surveys about the educational offer;
- legitimate interests pursued by the University, Article 6(1)c: data analysis in order to improve and develop new functionalities of the platform used for admission contests.

3. Categories of recipients of personal data

We are bound by law to report certain information to the relevant authorities, such as the Ministry of Education or other public institutions.

4. How do we protect the confidential information that we collect?

Your personal information is kept in written and/or electronic format. We ensure the information we hold is kept in secure locations, with an adequate level of security and with access allowed to authorized personnel only. The information used for statistical purposes is anonymized.

With respect to our collaborators, we ensure that the persons empowered are contractually obliged to implement technical and organizational data protection measures, if the data processed by them identifies or could identify a person.

5. Storage location and duration

The personal data collected is stored on the servers of the University of Bucharest or in locations within it. The storage time for each category of personal data is in compliance with the legal requirements, the internal regulations of the University and the best practices in this field.

6. Rights related to the processing of personal data

According to EU Regulation 679/2016, you have the following rights: information, access to personal data concerning you, rectification or deletion, restriction of processing, the right to oppose the processing, and the right to data portability. In addition, you have the right to appeal to the competent judicial court. The availability of these rights depends on the legal justification of the data processing. If the processing of personal data is based on your consent, you have the right to withdraw your consent at any time, without affecting the lawfulness of the processing carried out on the basis of consent before its withdrawal.

According to EU Regulation 679/2016, you have the right to submit a complaint to the National Supervisory Authority for the Processing of Personal Data. More details can be obtained by accessing the following link: <http://www.dataprotection.ro/>.

In order to exercise your rights or to update your information, contact the University of Bucharest via the e-mail address dpo@unibuc.ro.

Semnătură/ Signature: